

**PAHS YOUTH UNITED APPLICATION**  
**Earn a Varsity letter in Community Service!**



United Way of Clallam County, in partnership with participating local high schools, will recognize and reward students for their volunteer efforts in the community. Students who volunteer 145 or more hours of service in a year can earn their school varsity letter. Applicants must meet the following basic qualifications:

- Be a student in grades 9-12 at a participating high school
- Complete at least 145 hours of volunteer service between April 1, 2018 and March 31, 2019
- Must have at least 50 hours of non-school related volunteering (i.e. a nonprofit or civic service setting)
- Must have at least 10 hours of school related activity volunteering
- All volunteer activities must be verifiable
- Meet the 2.0 GPA requirement or receive principal GPA requirement waiver

Application Process:

1. Turn in the **Student Information Form** (Page 2) and **Academic Eligibility Form** (Page 3) to your school's Youth United Coordinator.
2. Keep track of your own hours using the **Community Service Log** (Page 4).
3. Turn in the **Community Service Verification Forms** (Page 5) to your school's Youth United Coordinator each time you complete a community service activity. They will help keep track of your hours throughout the year.
4. Refer to the FAQ's (Page 6-7) to help.

**Applications (Student Information Form, Academic Eligibility Form and Community Service Verification Forms) are due by March 31, 2019 to your school's Youth United Coordinator.**

**Youth United Coordinator's**

Crescent High School: Helen Lastovica [helenl@crescent.wednet.edu](mailto:helenl@crescent.wednet.edu)

Port Angeles High School: AmeriCorps Volunteers (Room 109)

Sequim High School: Sean O'Mera [somera@sequim.k12.wa.us](mailto:somera@sequim.k12.wa.us)

Visit [www.unitedwayclallam.org/youth-united](http://www.unitedwayclallam.org/youth-united) for more information about Youth United.

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**STUDENT INFORMATION FORM**

Name:

School/Expected Graduation Year:

Mailing Address:

Email Address:

Phone:

Parent/Guardian Phone:

Parent/Guardian Email:

Student Agreement:

I attest that I performed the documented hours of community service included in the attached verification forms and met all the qualifications as outlined by United Way of Clallam County's website. To my knowledge, these hours are valid and count toward my earning the Varsity Letter in Community Service.

Student Signature:

Date:

Parent/Guardian Agreement:

I hereby assign to United Way of Clallam County all rights to video and audio recordings and all photographs of my child made in connection with Letter in Community Service activities. I hereby authorize editing, duplication, reproduction, copyright, exhibition, broadcast and/or other use and distribution of such recordings or quotations for purposes deemed suitable by United Way of Clallam County. I also waive any right to approve or disapprove the finished products.

Parent/Guardian Name (Please Print):

Parent/Guardian Signature:

Date:



**ACADEMIC ELIGIBILITY FORM**

United Way of Clallam County requires students earning their Varsity Letter in Community Service to be in good standing with the school they attend. Students receiving their letters must meet similar academic requirements and eligibility guidelines as other Varsity Letter recipients as they are set forth by their school.

United Way of Clallam County requires that Varsity Letter in Community Service recipients maintain at least a 2.0 Grade Point Average (GPA).

The academic eligibility check must be completed by an appropriate staff member. In most schools this may be the athletic secretary. If you are unclear on whom this person is, please ask in the main office.

It is important to remember: This may take a few days to process. Do not wait until the last minute to get this form signed. We cannot accept a transcript in lieu of this form.

Student Name (Print):

School: I verify that, as of \_\_\_\_\_, the above listed student meets the academic standards and good standing requirements as set forth by Sequim High School and the 2.0 GPA requirement set forth by United Way of Clallam County.

Staff Member Name (Print):

Staff Signature:

Contact Phone:

\*a Principal may waive the GPA requirement if they feel the student is making efforts toward improvement, but has not yet achieved the required 2.0 GPA for this award. To waive the requirement, simply write 'waive' somewhere in the signature box above.

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**COMMUNITY SERVICE LOG**

This form is intended to help you track your volunteer hours and does not need to be turned in with your application.

Name:

Date	Service Opportunity	Supervisor Name	Supervisor Contact Info	Number of Hours

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**COMMUNITY SERVICE VERIFICATION FORM**

This form must be completed for each agency/organization/school/club for which you volunteer. (If you volunteer multiple times for the same organization, only one form is needed with the number of total hours included.)

Student Name:

Hours Completed:

Organization/Service Completed:

This opportunity is:

- School related       Non-school related (outside of school activities)

When did you volunteer? Dates must fall between April 1, 2018 and March 31, 2019

- Ongoing Volunteering:       One-time  
Please list time frame      Please list specific date

Brief description of volunteer work you performed: (You may attach additional sheets if this space is not adequate)

**VERIFICATION CONTACT INFORMATION**

The Youth United Coordinator will be contacting you to verify these student volunteer hours. All volunteer hours must be verified to process the Youth United application. If you do not wish to be contacted, please provide a letter stating the students volunteer efforts on your organizations letterhead.

Adult Supervisor:

Organization/Title:

Email:

Phone:



## **FREQUENTLY ASKED QUESTIONS**

- The requirements state that I have to complete at least 50 hours in a “non-school activity”. What type of volunteer work counts as a non-school activity?
  - Farmer’s Market, Stocking and distributing food at a food bank, Community Events for a non-profit or fundraiser, environmental restoration work through a local non-profit, Volunteering with a non-profit organization. These are just a few ideas; there are many ways to volunteer in your community. If you have questions about counting hours done in a non-school related activity, United Way at 457-3011.
- I volunteered on a mission trip through my church or volunteered as a camp counselor, how do I count these hours?
  - If you volunteer on a mission trip or as a camp counselor, the hours are calculated as follows:
    - During the school year: 10 hours per day
    - During the summer: 15 hours per day
    - If you have documentation proving that you served more hours per day, you may submit it with your application and will be credited with these hours if we are able to verify them with your provided contact.
- Can I count hours from club or ASB meetings?
  - If you participate in a school club, you may count any hours that are spent organizing and implementing a service project. If you are in a club that uses meeting times to discuss other club business, you may not count those hours. Events such as district conventions or leadership workshops will not be counted.
- I have to complete community service hours for a class or so that I can graduate, can I count these hours towards my Varsity Letter?
  - Yes, any community service or volunteer hours done to meet a graduation or class requirement can be counted towards your Varsity Letter in Community Service.
- What are some of the other guidelines for qualifying service for the Varsity Letter Program?
  - Hours performed for school sanctioned activities that are a requirement or expectation of a class may be counted toward the Varsity Letter Award. Time spent in activities that qualify toward another school Varsity letter may not be applied toward the Varsity Letter in Community Service.
  - Work performed in a for-profit business or organization does not qualify, though there are few occasions when it will be accepted. Any work done for a for-profit business/organization must be pre-approved through the United Way of Clallam County office, before the work is started, if it is to be counted toward the Varsity Letter. Failure to pre-approve this time will automatically disqualify it for this award.
  - Competitions do not qualify for volunteer service for this award.